











POSITION: MAINTENANCE PLANNER

**DEPARTMENT: MAINTENANCE & UTILITIES** 

**LOCATION: VIENTIANE BREWERY PLANT** 

## **KEY RESPONSIBILITIES**

This role will report directly to a Maintenance Planning Lead and will have overall responsibilities as following:

- Ensures data are accurate within CMMS.
- Ensure master plans are up to date within the CMMS.
- Ensures agreed maintenance reports are generated and issued in a timely manner for PMS sessions and reviews.
- Work closely with Line leaders, technical line leaders in maintenance planning
- Generation and issuing of daily, weekly, and monthly maintenance plans.
- Generation and issuing of overhaul plans.
- Responsible for the definition and implementation of effective maintenance plans to ensure required plant performance.
- Responsible for ensuring effective allocation of resources to enable maintenance plan attainment.
- Responsible for work order (WO) scoping (resource & parts including plant availability), prioritisation, quality of work order detail, issuing of work orders, and the effective follow up and closing out of work orders.
- Ensuring EHS & Quality considerations are met in each work order (WO)
- Responsible for the generation of accurate maintenance reports via the Computerised Maintenance Management System (CMMS)
- Ensures that WOs are closed out with the required quality of info by the maintenance technician.
- Ensures contractors 3P maintenance are provided with all relevant work order details & spare parts etc.

## **QUALIFICATION REQUIRED**

- Bachelor's degree in engineering degree or related field.
- Minimum of 2 years' experience within a manufacturing/maintenance environment.
- Effective in English (spoken and written)
- Experience of using CMMS systems and IT literate
- Ability to prioritise.
- Analytical thinking

## **HOW TO APPLY**

Submit your updated CV and cover letter (PDF in English) to <u>recruitment@beerlao.la</u> before the application deadline on **29 July 2024**TO FOLLOW OUR

For more detail, please contact our recruitment team: 020 56556272 (Call only) Mon-Fri 8:00 – 17:00











